

Policy: **School Sessions**



Reviewed: by Learning & Standards 12.06.17

Reviewed: by Learning & Standards 13.06.16

Legal Requirement

The policy is in compliance with the procedures set out in the Session Times (England) Regulations 1999.

Any changes to the start and end of the school day will be notified to parents for consultation at least six months before the change is due to take place.

The School Day

The school day is divided into two sessions, morning and afternoon with a morning break. The timing of daily school sessions (Monday to Thursday) are as follows:

School Registration (am):	08.50 - 08.55
Assemblies/Tutorial:	08.55 - 09.15
Period 1:	09.15 – 10.15
Period 2:	10.15 – 11.15
Break:	11.15 – 11.35
Period 3:	11.35 – 12.35
Period 4:	12.35 - 13.35
Lunch:	13.35 – 14.20
Period 5:	14.20 – 15.20

Morning Meetings and Assembly Patterns:

Between 08.55 - 09.15am, Monday to Thursday the following will occur for each tutor group:

- One Head of House assembly
- One SLT House assembly
- Two tutor sessions

Any changes to this pattern are noted in the Annual Staff Calendar, and in the Staff Briefings.

Registration Times

SESSION	REGISTRATION TIME	LATE	UNAUTHORISED ABSENCE
1 Morning	08:50 - 8.55	08:56 - 09:15	09:15 Onwards
2 Afternoon	14.20 – 14.25	14:26 onwards	

Personal Development Programme

The Personal Development programme will be delivered to students every Friday (this day may change due to curriculum requirements) and will alter the pattern of the school day as follows:

School Registration (am):	08.50 - 08.55
Tutorial/PD:	08.55 - 09.30
Period 1:	09.30 – 10.25
Period 2:	10.25 – 11.20
Break:	11.20 – 11.40
Period 3:	11.40 – 12.35
Period 4:	12.35 - 13.35
Lunch:	13.35 – 14.20
Period 5:	14.20 – 15.20