18 November 2020

Dear Parent/Guardian,

**Duke of Edinburgh Award Scheme**

Your son/daughter has expressed an interest in joining the Duke of Edinburgh Award Scheme at **Silver** level. The Duke of Edinburgh Award is the world’s leading achievement award for young people aged 14-24. As well as being a great opportunity for your child to try new activities or gain recognition for the things they are doing already, it really helps them to stand out from the crowd when it comes to job and college interviews. It gives them something to put on their CV, lots to talk about at an interview and it also shows that they’ve developed lots of the skills that employers are looking for. The award is highly valued and recognised by colleges, universities and employers around the world. Your child has been given some information about the structure of the award but you can find out more by visiting the website [www.dofe.org](http://www.dofe.org).

In order for us to continue to operate a D of E group, we have had to become a Licensed Organisation which requires us to pay an annual licensing fee of £1100. Regrettably we will have to pass some of this this cost on to our participants. The cost of enrolment will, therefore, be £45 which includes the £22 enrolment fee.

Should you wish your child to enrol, please complete the form below and return to the school office by **Friday 11 December 2020**. There are 25 places available and these will be allocated on a first come, first served basis. Please make an online payment through your ParentPay account. If the cost of the award makes it difficult for your son/daughter to take part, please contact me at the school as some help may be available with this if your child is in receipt of free school meals.

Please do not hesitate to contact me if you require any further information about any aspect of the award.

Yours sincerely

Sarah Lilley

D of E Manager

Please note that it is the responsibility of parents or guardians to ensure that activities which their young person arranges to undertake outside school for the Volunteering, Skills and Physical activities sections of the D of E Award, are safe and that all adults working with the young person have been DBS checked.

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**Duke of Edinburgh Silver Award**

I/We would like to enrol my/our son/daughter ……………………………………………………………………………….

of …….. tutor group on the D of E Silver Award Scheme

(Please tick) **I have made an online payment**

Signed: …………………………………………… (parent/guardian).